

# Employee Scheduler Daily Status Display

Color codes indicate problems at a glance. A single click displays the entire days schedule for selected location.

**Daily Status**  
File View Lists Schedules

*Employee Scheduler*  
Copyright (c) 2009

Scheduled █  
Setup █  
Location █  
Error █

◀▶ November ▶▶ 2 ▶▶ 2009 1:32:18 AM

Church Rd	Goldeneye and Bay Park	Hallowell Rd	High St
Independent House	Independent Living	Longfellow Ave	Old Portland Rd Side AB Longfellow
Pine St	Pinewood Dr	Pleasant Hill Rd	Spindleworks
Washington St	Weymouth St and Mae Lane		

# Monthly Scheduling Control Panel

Color codes indicate problems at a glance. One-click drill down to modify any day.

**Employee Scheduler Month View**

mnMHide

Select Location: Church Rd

Show All Employees  
 Show Error Messages

**Church Rd**  
Wednesday, November 25, 2009

Scheduled ■  
Setup ■  
Location ■  
Qual Error ■

2009      ◀▶ Scroll Week

**November**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	31
1	2 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	3 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-07:00 Cray, Elizabeth 18:30-23:59 Dall, Renee 07:00-09:30	4 Babson, Theresa 00:01-09:30 Cray, Elizabeth 18:30-23:59	5 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-08:00 Cray, Elizabeth 18:30-23:59 Dall, Renee 08:00-09:30	6 Babson, Theresa 00:01-02:30 Brannon, Mark 02:30-09:30 Cray, Elizabeth 18:30-23:59	7
8	9 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	10 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	11 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	12 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	13 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	14
15	16 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	17 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	18 Cray, Elizabeth 00:01-09:30 Griffin, David 18:30-23:59	19 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	20 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	21
22	23 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	24 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	25 Babson, Theresa 00:01-05:30 Brannon, Mark 13:30-15:00 Caso, Lorraine 03:30-05:00 Cray, Elizabeth 18:30-23:59	26 Babson, Theresa 00:01-05:30 Cray, Elizabeth 18:30-23:59 Duffy, Colleen 05:30-09:30	27 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	28
29	30 Babson, Theresa 00:01-05:30 Brannon, Mark 05:30-09:30 Cray, Elizabeth 18:30-23:59	1	2	3	4	5

# Drag-and-Drop Scheduling

Immediate alerts for qualification errors and time or location conflicts. Employee hours are continuously calculated as schedules are built.

**Schedule Position**

Schedule Position for Church Rd

Position Name: Monday, November 02, 2009

Requirements: Assigned Employee

Legend: Scheduled (Green), Setup (Yellow), Location (Blue), Qual Error (Red)

Time Slot	Employee	Hours	Status
12:00:00 AM			
12:30:00 AM			
1:00:00 AM			
1:30:00 AM			
2:00:00 AM			
2:30:00 AM			
3:00:00 AM			
3:30:00 AM			
4:00:00 AM			
4:30:00 AM			
5:00:00 AM			
5:30:00 AM			
6:00:00 AM			
6:30:00 AM			
7:00:00 AM			
7:30:00 AM			
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8:30:00 AM			
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9:00:00 PM			
9:30:00 PM			
10:00:00 PM			
10:30:00 PM			
11:00:00 PM			
11:30:00 PM			

Employee Information: Brannon, Mark

Qualifications: CRMA, Direct Support, Driver, Lift 40 Pounds

Locations: Church Rd, Goldeneye and Bay Park, Hollowell Rd, High St

Position 1 of 1

Buttons: Copy To..., Delete Time, Save, Close

## Flexible Employee Setup

Unlimited qualifications and locations – all checked at scheduling time.

### Edit Employee Information

#### Employee Information

Employee ID

First Name  Last Name

Employee Type

E-Mail Address

#### Employee Scheduler Access Information

Username

Password

Access Level

Qualification	Location	Priority	
Special For Client XYZ		Low	<input type="button" value="Add"/>
Lift 40 Pounds		None	
Driver		None	<input type="button" value="Delete"/>

  

Work Locations - leave blank for ALL	
Old Portland Rd Side A&B, Longfellow	<input type="button" value="Add"/>
Independent Living	
Pine St	<input type="button" value="Delete"/>

Active Employee

Schedule Position
✕

### Schedule Position for Hallowell Rd

Position Name: **Monday, November 02, 2009**

**Position 1**

Filtered By Location & Quals

Show Employee Type: <ALL>

Employee:

- Babson, Theresa
- Brannon, Mark
- Caso, Lorraine

Scheduled ■

Setup ■

Location ■

Qual Error ■

Requirements	Assigned Employee	Time
		12:00:00 AM
		12:30:00 AM
		1:00:00 AM
		1:30:00 AM
		2:00:00 AM
		2:30:00 AM
		3:00:00 AM
		3:30:00 AM
		4:00:00 AM
		4:30:00 AM
		5:00:00 AM
		5:30:00 AM
		6:00:00 AM
		6:30:00 AM
Qualifications: Lift 40 Pounds	Smith, Constance Error in Quals 2.5 hrs	7:00:00 AM
		7:30:00 AM
		8:00:00 AM
		8:30:00 AM
		9:00:00 AM
		9:30:00 AM
		2:30:00 PM
		3:00:00 PM
		3:30:00 PM
		4:00:00 PM
		4:30:00 PM
		5:00:00 PM
		5:30:00 PM
		6:00:00 PM
		6:30:00 PM
		7:00:00 PM
		7:30:00 PM
		8:00:00 PM
		8:30:00 PM
		9:00:00 PM
		9:30:00 PM
		10:00:00 PM
		10:30:00 PM
		11:00:00 PM
		11:30:00 PM

Employee Scheduling Conflict on 02-Nov-09
✕

You cannot schedule this employee for the date and times selected (02-Nov-09 09:00 AM to 10:00 AM). A conflict exists at Church Rd. 'Brannon, Mark: Position 1 (05:30 AM to 09:30 AM)'.

Employee Information

**Brannon, Mark**

Qualifications:

- CRMA
- Direct Support
- Driver
- Lift 40 Pounds

Locations:

- Church Rd
- Goldeneye and Bay Park
- Hallowell Rd
- High St

Position 1 of 1